

# *Algoma Rod and Gun Club*



## **Range Operating Instructions**

**Final: April 1, 2025**

*Insert pic of ranges here*

## Section 1 – General

These Range Operating Instructions cover the use of the range facility operated by the Algoma Rod and Gun Club.

All members are required to read these Range Operating Instructions before they pay their dues yearly. They will sign that they have read these Range Operating Instruction and will abide by them.

Every person entering Club property must sign in at the Clubhouse. The sign in sheets are located in the main Clubhouse entrance. All guests who will be shooting must review, complete, sign and submit the Guest Safety Induction Sheet.

Range Fees: All members and guests must pay the appropriate daily range fees.

Requests for exemptions from any provisions of these Range Operating Instructions shall be submitted in writing to the Range Operator for approval.

If you wish to shoot a firearm and do not posses a firearms licence (PAL or POL), you must be under the direct supervision of the person who may lawfully possess and transport the firearm. Direct and immediate supervision has been defined through case law to mean the person using the firearm must be directly supervised by the lawful owner who will be within arms length.

### 1.1 Revisions

These Range Operating Instructions have been revised and published on the dates listed below:

Original publication: July 1, 2009 (In Draft)

Revised: August 6, 2009 (In Draft)

Approved: September 2, 2009

Revised: March 6, 2013 (In Draft)

Approved: May 16, 2013

Revised: February 10<sup>th</sup>, 2016 (In Draft)

Revised: March 12, 2019

Revised: April 1, 2024

## Section 2 – Range Facility

### 2.1 Range Descriptions

The Range Facility has multiple ranges. The descriptions of the operational ranges are listed below:

- 2.1.a** Range #1 – Indoor Pistol Range
- 2.1.b** Range #2 – 500 Metre Rifle Range
- 2.1.c** Range #3 – 15 Metre Handgun Range
- 2.1.d** Range #4 – 50 Metre Range
- 2.1.e** Range #5 – 5-Stand
- 2.1.f** Range #6 – Rifle Range
- 2.1.g** Range #7 – Trap Field
- 2.1.h** Range #8 – Outdoor Archery Range
- 2.1.i** Range #9 – 3D Archery Range
- 2.1.j** Range #10 – Indoor Archery Range
- 2.1.k** Range #11 – Biathlon Range

#### **2.1.a Range #1 – Indoor Pistol Range**

Location: Basement of the Club House.

Description: 15-metre handgun/rim-fire rifle range

No. of Firing Points: 9

Firing Distance: 15 metres

Approved Firearms: rim-fire rifles, rim-fire and centre-fire handguns, air pistols and air rifles

Maximum Approved calibre: .44 magnum target loads

Approved Targets: Paper targets

Approved Ammunition: lead or polimar

**Notice: Indoor Range open only under the supervision of a Range Officer or unsupervised shooting allowed after completing both the Handguns Safety and Range Officer Course.**

**No one under the age of 18 years is allowed in this range.**

**Due to possible lead contamination, the Board of Directors advise members to use this range at your own risk.**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

### **2.1.b Range #2 – 500 Metre Rifle Range**

Location:

Description:

No. of Firing Points:

Firing Distance: 500 metres

Approved Firearms:

Approved Targets:

Approved Ammunition:

**Notice: NO HANDGUNS or SHOTGUNS allowed on this range. BENCHREST SHOOTING ONLY**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

### **2.1.c Range #3 – 15 Metre Handgun Range**

Location: North of the garage. Refer to Site Plan

Description: Bowling pins, steel reactive targets and paper targets.

No. of Firing Points: 3

Firing Distance: Bowling Pins – 7.7 metres, Steel – between 10 & 15 metres

Approved Firearms: any handgun, NO rifles or shotguns

Range approved for the use of holsters by AR&G **certified** shooters only

Maximum Approved Gauge/Calibre: 12 gauge – 44 Magnum

Approved Targets: Bowling pins, steel reactive targets and paper targets.

Approved Ammunition: #4 or larger lead on bowling pins

Full Metal Jacket, soft point and round nose for Handguns

**Shotgun slugs are not approved.**

Holsters approved for certified shooters

**Notice: Shot sized #4 is the smallest shot allowed on this range.**

**Shotguns only allowed when a sanctioned Action Shotgun match is being held.**

**All steel must be shrouded**

**Release triggers are prohibited on any range.**

**Obey posted range rules.**

**See Section 5 Health and Safety.**

### **2.1.d Range # 4 – 50 metre Range**

Location: First range east of garage on the Range Road. Refer to Site Plan

Description: 50-metre rim fire rifle/handgun range  
No. of Firing Points: N/A  
Firing Distance: Maximum 15 metres for handguns  
Approved Firearms: rim-fire rifles, rim-fire and centre-fire handguns  
Range approved for the use of holsters by AR&G **certified** shooters only  
Maximum Approved Gauge/Calibre: 50 Cal in handguns  
Approved Targets: Paper targets and steel reactive targets  
Approved Ammunition: Full Metal Jacket, soft point and round nose  
Holsters approved for certified shooters

**Notice: Handguns are to be used at specified locations and only rim-fire rifles are to be used on the 50-metre target.**

**There are no maximum handgun loads.**

**All steel must be shrouded.**

**Obey posted range rules.**

**See Section 5 Health and Safety.**

### **2.1.e Range #5–Stand**

Location: North of the Club House. Refer to Site Plan  
Description: 5-Stand Sporting Clays  
No. of Firing Points: 5/5  
Firing Distance: N/A  
Approved Firearms: Sporting Shotguns  
Maximum Approved Gauge: 12 gauge  
Approved Targets: Frangible Clay Targets  
Approved Ammunition: **#7½ or smaller lead or steel shot, maximum velocity 1300 feet/second**

**Notice: Shot larger then 7½ is prohibited on this range.**

**Release triggers are prohibited on any range.**

**Obey posted range rules.**

**See Section 5 Health and Safety**

### **2.1.f Range #6 –Rifle Range**

Location: Third range east of garage on Range Road. Refer to Site Plan  
Description: 25 metre, 50 metre, 100 metre and 200-metre rifle range  
No. of Firing Points: 10  
Firing Distance: 25, 50, 100 and 200 metres  
Approved Firearms: rim-fire and centre-fire rifles, shotguns using slugs only  
Approved Targets: Paper targets and steel reactive targets at 200 metres  
Approved Ammunition: rim-fire and centre-fire ammunition

**Notice: NO HANDGUNS or SHOTGUNS allowed on this range.**

**SHOTGUNS USING SLUGS ARE CONSIDERED TO BE RIFLES**

**All steel must be shrouded**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

## 2.1.g Range # 7 – Trap Field

Location: North East of Club House. Refer to Site Plan

Description: Trap Ranges

No. of Firing Points: 5

Firing Distance: N/A

Approved Firearms: Sporting shotguns

Maximum Approved Gauge: 12 gauge

Approved Targets: Frangible clay targets

Approved Ammunition: #7½ or smaller lead or steel shot, maximum velocity 1300 feet/second

**Notice: Shot larger then 7½ is prohibited on this range.**

**Release triggers are prohibited on any range.**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

## 2.1.h Range #8 – Outdoor Archery Range

Location: Second range east of the garage on Range Road. Refer to Site Plan

Description: 100-metre archery range

No. of Firing Points: N/A

Firing Distance: varies up to 100 metres

Approved Equipment: Compound, recurve or long bows and crossbows, Arrows or bolts equipped with field points

Approved Targets: Paper targets, 3D foam targets

**Notice: This range is strictly for archery *NO FIREARMS* allowed.**

**No broad head equipped arrows allowed on this range.**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

## 2.1.i Range #9 – 3D Archery Range

Location: North of Trap Field.

Description: 3D Archery range

No. of Firing Points: varies

Firing Distance: N/A

Approved Equipment: Compound, recurve or long bows and crossbows, Arrows or bolts equipped with field points

Approved Targets: 3D Foam Targets

**Notice: The ARCHERY sign, attached to the Range Status Sign, on the 5-Stand Field, shall be displayed when the 3D Archery Range is in use.**

**All Archers shall sign in before using the 3D Archery Range and must sign out when finished.**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

## 2.1.j Range #10 – Indoor Archery Range

Location: Inside Club House.

Description: 18-metre archery range

No. of Firing Points: 10

Approved Equipment: Compound, recurve or long bows and crossbows, Arrows or bolts equipped with field points and Air Rifles.

Firing Distance: 18 metres

Approved Targets: Paper targets

**Notice: NO FIREARMS ALLOWED in this range unless APPROVED by the BOARD.**

**· AIR RIFLES ARE ALLOWED ONLY WHEN PELLET CATCHERS ARE USED.**

**Obey posted range rules.**

**See Section 5 – Health and Safety.**

### **2.1.k Range #11 – Biathlon Course**

Location: East of Trap Field, at the 200 metre Range Backstop.

Description: Cross country ski course and rim-fire range.

No. of Firing Points: 28

Firing Distance: 50 metres

Approved Firearms: Bolt-action rim-fire rifles

Maximum Approved calibre: .22 calibre long rifle

Approved Targets: Biathlon

Approved Ammunition: .22 rim-fire

**Notice: This range is open only when under the direct supervision of a Range Safety Officer (RSO)**

**See Section 5 – Health and Safety.**

## **Section 3 – Personnel**

### **3.1 Range Safety Officer**

The Range Safety Officer (RSO) has complete authority on the range property to conduct authorized shooting practices and matches.

RSO's have the responsibility to supervise all personnel (shooting and non-shooting alike) present on the property and may have members and/or non-members removed at his/her discretion.

All RSO's operating the facility must have a valid Range Safety Officer certification from a recognized agency. Algoma Rod and Gun Club recognizes RSO qualifications from the following agencies or groups:

- Canadian Sport Shooting Association (CSSA)
- SFC
- IPSC
- RCMP (Range Master course)
- Canadian Armed Forces Range Safety Officer training
- DFO, Ports Canada Police or DNR
- Ports Canada Police or DNR
- Wilderness Handgun Safety
- ARG Range Safety Officer Course
- Or any other individual whose equivalent qualifications are deemed acceptable by the Range Operator.

### **3.2 Guests and Spectators**

Guests (children and adults) or pets are the responsibility of the Algoma Rod and Gun Club member who they came with and must remain under adult control at all times.

Spectators are the responsibility of the RSO, he/she must take personal responsibility for them or delegate that responsibility to another Algoma Rod and Gun Club Member.

All guests who will be shooting must review, complete, sign and submit the Guest Safety Induction Sheet.

## Section 4 – Range Operations

### 4.1 Range Status Signs

Prior to entering the facility the Range Status Sign at the main gate must be opened and then closed upon exit by the last person leaving the facility.

The Range Status Sign for the range to be used must be opened prior to the range being used and closed once the range is no longer active.

### 4.2 Beacons and Flags

The **RED Flag** on the main gate must be up whenever anyone is on the facility property. Each range has specific beacon(s) or flag(s), which must be turned on or flown when the range is in use. They are:

- Range #5 and #7: Beacon at the rear between the 5-Stand and trap field.
- Range #3: Beacon at the southwest corner at the rear.
- Range #4: Beacon at the west side of the range by the gate.
- Range #6: Beacon attached to the west side of the building.
- Range #11: Red Flag on the west side of the firing line.

### 4.3 Targets

Only Algoma Rod and Gun Club approved targets as described below shall be used:

- Range #5 and #7: Frangible clay targets
- Range #3: Bowling pins, paper or steel reactive targets
- Range #4: Paper or steel reactive targets
- Range #6: Paper or steel reactive targets

**Notice: At no time can glass, pop can or similar targets be used on the range facility.**

### 4.4 Log Book

The sign in book is located in the Main Clubhouse entrance. **Every person entering Club property must sign in at the Clubhouse**

All guests who are shooting must review, complete, sign and submit the Guest Safety Induction Sheet.

### 4.5 Ammunition

All spent cartridge cases or shot shell hulls must be collected and disposed in containers provided or removed from the range.

The use of tracer, incendiary, explosive or similar ammunition is prohibited.

Only authorized calibres or gauges and types of ammunition may be used on any range.

#### **4.6 Explosives**

The detonation of explosive devices is prohibited on the range property.

#### **4.7 Designed Danger Areas**

These areas are out of bounds (no trespassing) areas designed to contain overshoot and ricocheting bullets. Every reasonable effort shall be extended by the RSO to ensure that the designated danger area does not have people in it while the range is in use.

#### **4.8 Garbage**

Burning of garbage is prohibited. All garbage is to be collected, bagged and taken to the garbage bin located at the main gate or otherwise removed from the range property.

#### **4.9 Handguns**

All handguns must be holstered or cased except while on an active firing line or while in the safety zone.

#### **4.10 Triggers**

Release triggers are prohibited on any range.

#### **4.11 Match Completion**

At the conclusion of all matches or practices the RSO will ensure that:

- All targets are returned to the storage shed;
- Firing points are policed for brass and other debris;
- All flags are lowered and all red beacon lights are turned off;
- Buildings and entrance gate are locked.

The RSO is to report all noted deficiencies directly to a Board Member.

### **Section 5 – Range Safety Considerations**

#### **5.1 Spectators**

Spectators will follow all directions given to them by the RSO. Spectators must remain 5 metres behind any active firing line.

#### **5.2 Hearing and Eye Protection**

Hearing and eye protection for shooters and range staff in near proximity of an active firing line is mandatory.

#### **5.3 Alcohol/Drugs**

Any person deemed by the RSO to be under the influence of alcohol, drug or any substance, which could impair his/her ability to function appropriately and safely will not be permitted to shoot.

#### **5.4 Smoking**

Smoking is not permitted in the Club House.

All smoking materials (butts, etc.) are to be disposed of in the containers provided.

## **5.5 Health and Safety**

- Food and Drink is not allowed on Range #1 – Indoor Pistol Range.
- Do not enter Range #1 – Indoor Pistol Range when the red light is on.
- Masks and coveralls must be worn when cleaning Range #1 – Indoor Pistol Range.
- Wash hands prior to eating or drinking after using any firearm.

## **Section 6 – Emergency Information**

### **6.1 Emergency Phone Numbers**

- Police, Fire and Ambulance – 911
- Range Operator – 705-253-1849

### **6.2 Algoma Rod and Gun Club Board of Directors:**

- Are elected bi-annually.
- The current list of Board Members is located in the Main Clubhouse and in your Newsletter.

### **6.3 Hospitals**

Sault Area Hospital (SAH)  
750 Great Northern Road  
Sault Ste. Marie, ON P6B 0A8  
Telephone: (705) 759-3434

### **6.4 First Aid Kits**

First aid kit locations:

- 200 metre Range building
- 50 metre Range building
- 15 metre range on the range status board
- Attached to 5-Stand and Trap Field range status sign
- Inside Main Club House
- Inside Indoor Archery Range
- Inside Indoor Pistol Range
- Inside 500 Metre Range Building

### **6.5 Emergency Telephone Locations**

- Clubhouse – kitchen, cloakroom off main hall, outside indoor pistol range door.
- Outside – In red bx to the left of the garage man door.